



40th Annual Meeting | April 19 – 23, 2023
Hilton Sandestin Beach Golf Resort | Miramar Beach, FL

TO: Speakers at 2023 Annual Meeting
FROM: David G. Lewallen
Managing Director
DATE: October 1, 2022
RE: Audiovisual at 2023 Annual Meeting

This memo concerns audiovisual presentations at the Mid-America Orthopaedic Association 2023 Annual Meeting, April 19 – 23, 2023, at the Hilton Sandestin Beach Golf Resort in Miramar Beach, Florida.

1. Please bring your PowerPoint presentation on a USB flash drive and turn it in to the AV technician in the speaker ready room (Boardroom) the **day prior to your presentation**. The presentation on your flash drive should be labeled with your paper number (if applicable), name, and title of presentation.
2. The speaker ready room will have Wi-Fi. You will be able to download your presentation if you cannot take it on a USB flash drive.
3. There will be no laptops at the podium. Each speaker will be able to control his/her PowerPoint presentation with a wireless remote.
4. If the PowerPoint presentation contains a **movie(s)**, please bring your movie files in the same folder as your PowerPoint presentation.
5. All **movies**—whether created on a PC or a MAC computer—should be brought in either an Mpeg 4 format or an AVI format. Movies from a MAC computer—if they are in Quick time format—need to be converted to the Mpeg 4 format.

Any specific questions regarding the above can be directed to:

Eileen Bodie
EBU Productions
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773-255-2568

We look forward to your presentation!