



MID-AMERICA ORTHOPAEDIC ASSOCIATION

AUDIOVISUAL 2024 ANNUAL MEETING

TO: Speakers at 2024 Annual Meeting

FROM: David G. Lewallen, MD
MAOA Managing Director

DATE: April 9, 2024

This memo concerns audiovisual presentations at the Mid-America Orthopaedic Association 2024 Annual Meeting, April 10 – 14, 2024, at the Hyatt Regency Coconut Point Resort in Bonita Springs, Florida.

- 01 • Please bring your PowerPoint presentation on a USB flash drive and turn it in to the AV technician in the speaker ready room (IBIS) **the day prior to your presentation**. The presentation on your flash drive should be labeled with your paper number (if applicable), name, and title of presentation.
- 02 • The speaker ready room will have Wi-Fi. You will be able to download your presentation if you cannot take it on a USB flash drive.
- 03 • There will be no laptops at the podium. Each speaker will be able to control his/her PowerPoint presentation with a wireless remote.
- 04 • If the PowerPoint presentation contains a movie(s), please bring your movie files in the same folder as your PowerPoint presentation.
- 05 • All movies—whether created on a PC or a MAC computer—should be brought in either an Mpeg 4 format or an AVI format. Movies from a MAC computer—if they are in Quick time format—need to be converted to the Mpeg 4 format.

We look forward to your presentation!

QUESTIONS?

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